

EMPLOYEE				CLASSIFICATION			CLIENT/VENUE
DAY	DATE	Time Start	Break Start	Break Finish	Time Finish	TOTAL HOURS	Employee Signature
MON							
TUE							Client Signature
WED							
THU							
FRI							Client Name (Print)
SAT							
SUN							
WEEK ENDING				TOTAL HOURS			The Clients/Venue authorising signature certifies that hours shown are correct, work was carried out to a satisfactory level and verifies acceptance of our terms and conditions.

CLIENT/VENUE COMMENTS

MELBOURNE

EMAIL: payroll@ineedachef.com.au
 FAX: 1300 934 915
 PHONE: 1300 934 910
 A / HOURS: 0499 995 532

BRISBANE / GOLD COAST

EMAIL: qldpayroll@ineedachef.com.au
 FAX: 1300 934 915
 PHONE: 1300 984 716
 A / HOURS: 0431 180 140

TIMESHEETS MUST BE SIGNED THEN EMAILED OR FAXED TO I NEED A CHEF BY **9.00AM EACH MONDAY**

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